Way2Migration MBOX Converter Tool – User Guide
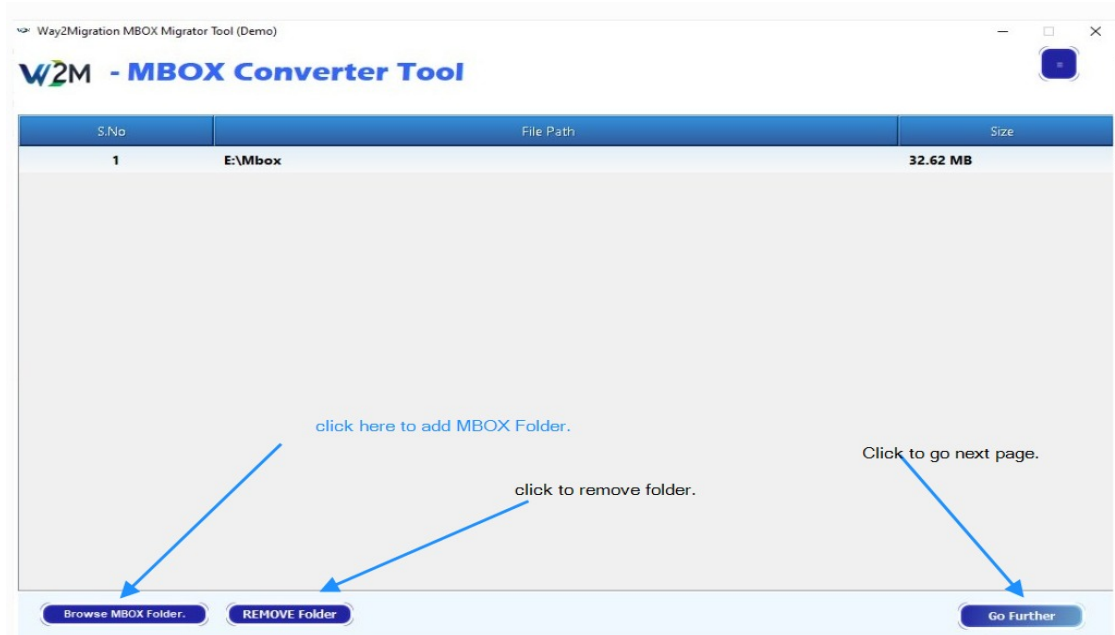
Version: 25.5
Website: https://way2migration.com/

Introduction

Way2Migration MBOX Converter Tool is a professional and user-friendly solution designed to convert MBOX mailbox data into PST and other supported formats while maintaining complete data integrity. This guide explains installation, working steps, and reporting features.
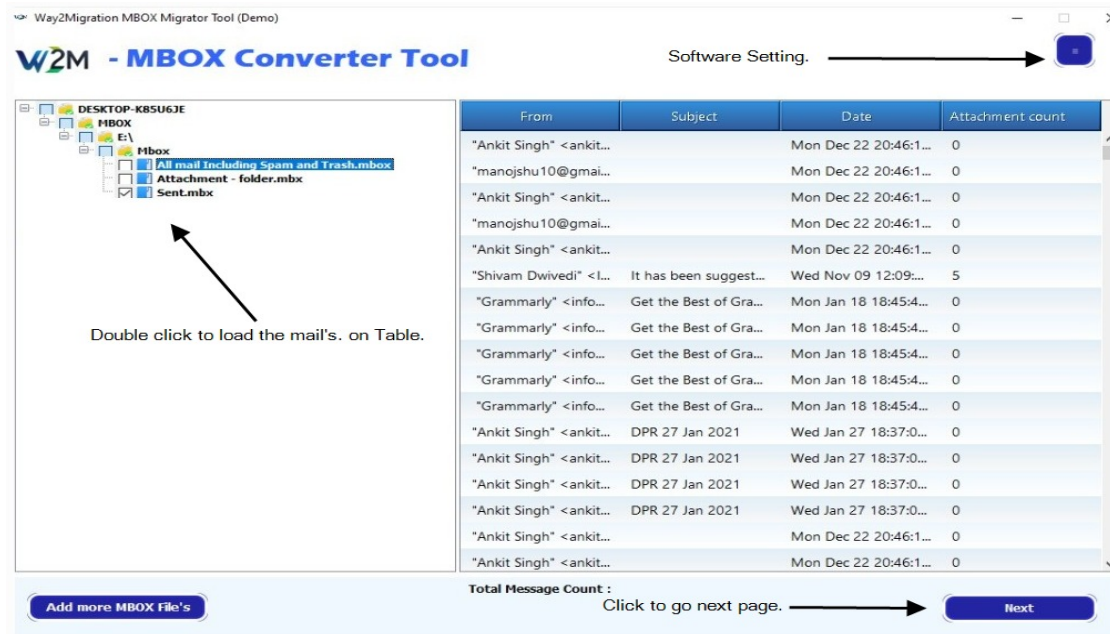
Step-1: Add MBOX Folder

1. Click on **Browse MBOX Folder** to add MBOX files or folders.
2. Loaded folders are listed with file path and size.
3. Use **REMOVE Folder** to delete selected folders.
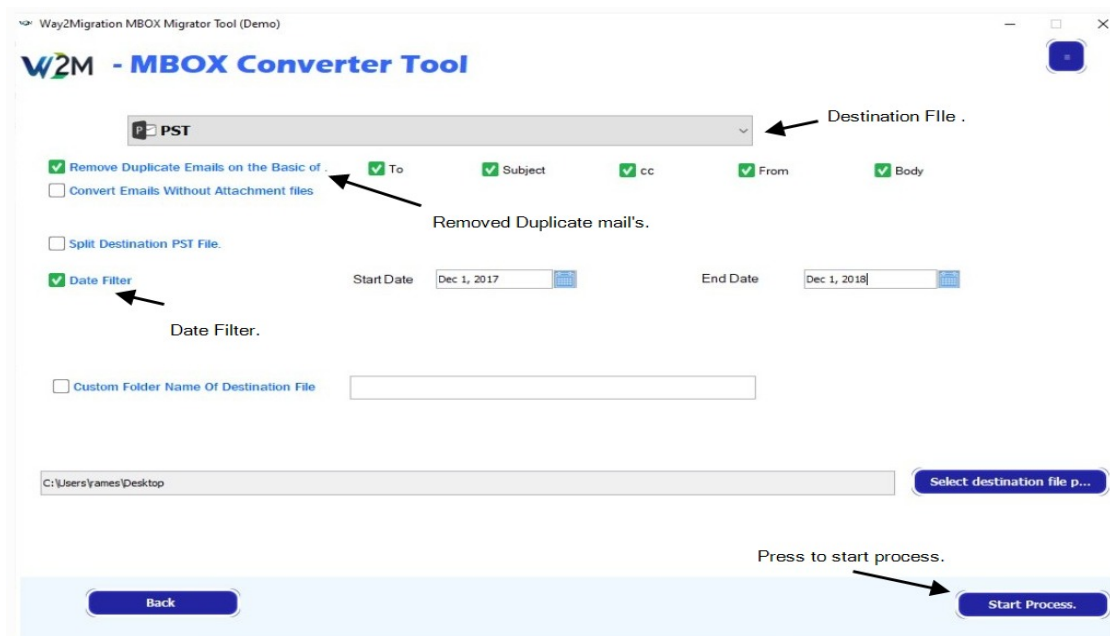4. Click **Go Further** to proceed.

Step-2: Preview MBOX Mailbox Data

1. Mailbox folder hierarchy is displayed in a tree view.
2. Double-click on a folder to load emails in the preview table.
3. Preview includes From, Subject, Date, and Attachment Count.
4. Click **Next** to continue.
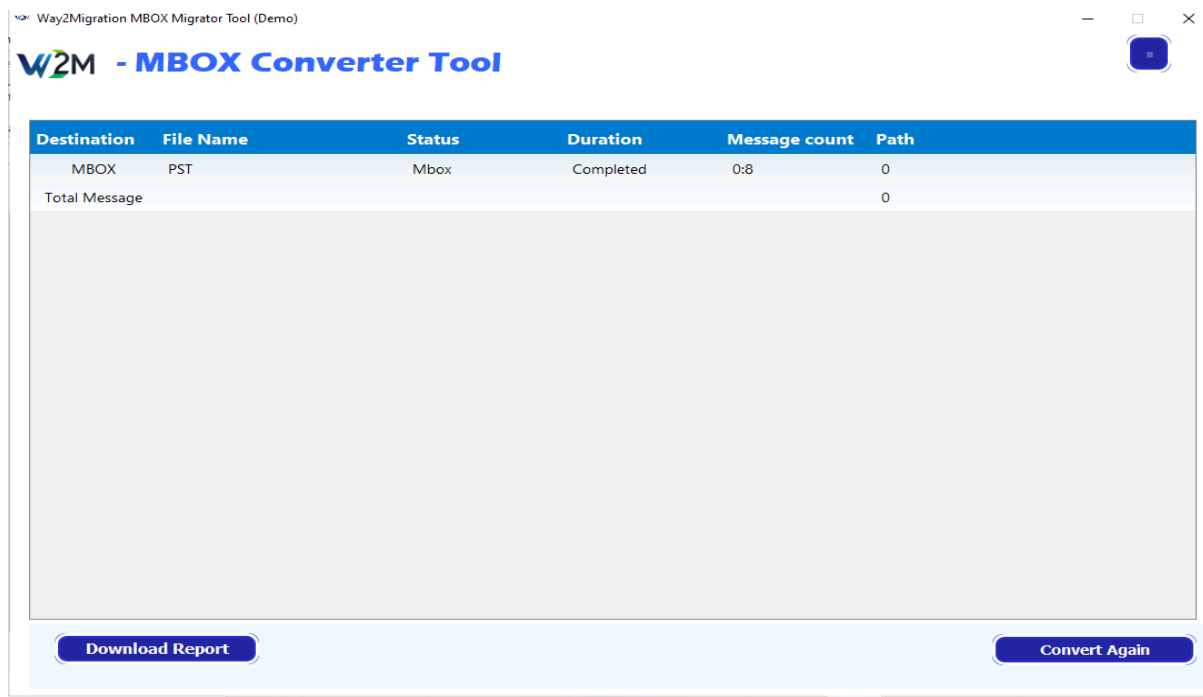
Step-3: Select Destination & Apply Filters

1. Choose destination format such as PST.
2. Remove duplicate emails based on To, From, Subject, CC, and Body.
3. Apply Date Filter for selective migration.
4. Set custom destination folder name if required.
5. Select destination path and click **Start Process**.

View and Save Conversion Report

After the conversion process is completed, the software generates a detailed conversion report. This report provides a summary of the migration process and helps in verification and record keeping.

1   Destination Format
2   File Name
3   Conversion Status
4   Duration of Conversion
5   Total Message Count
6   Destination Path

Users can click on **Download Report** to save the conversion summary in CSV format. The **Convert Again** option allows users to perform another conversion without restarting the tool.