

W2M – OLM Converter Tool

Concise User Guide (Beginner + Technical)

■■ Step 1: Launch the Application

Start the W2M – OLM Converter Tool to begin the conversion process.

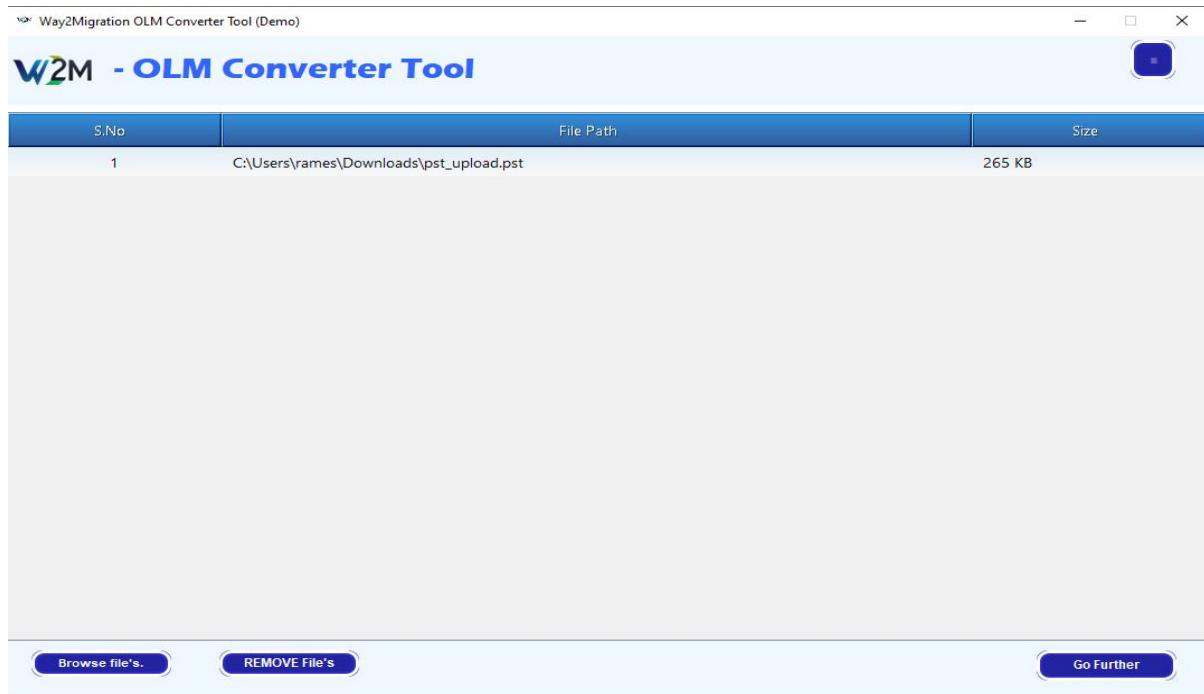
■ **Technical Note:** Initializes the main interface for mailbox file processing.



■ Step 2: Add PST File

Click Browse File's and select the PST file you want to convert.

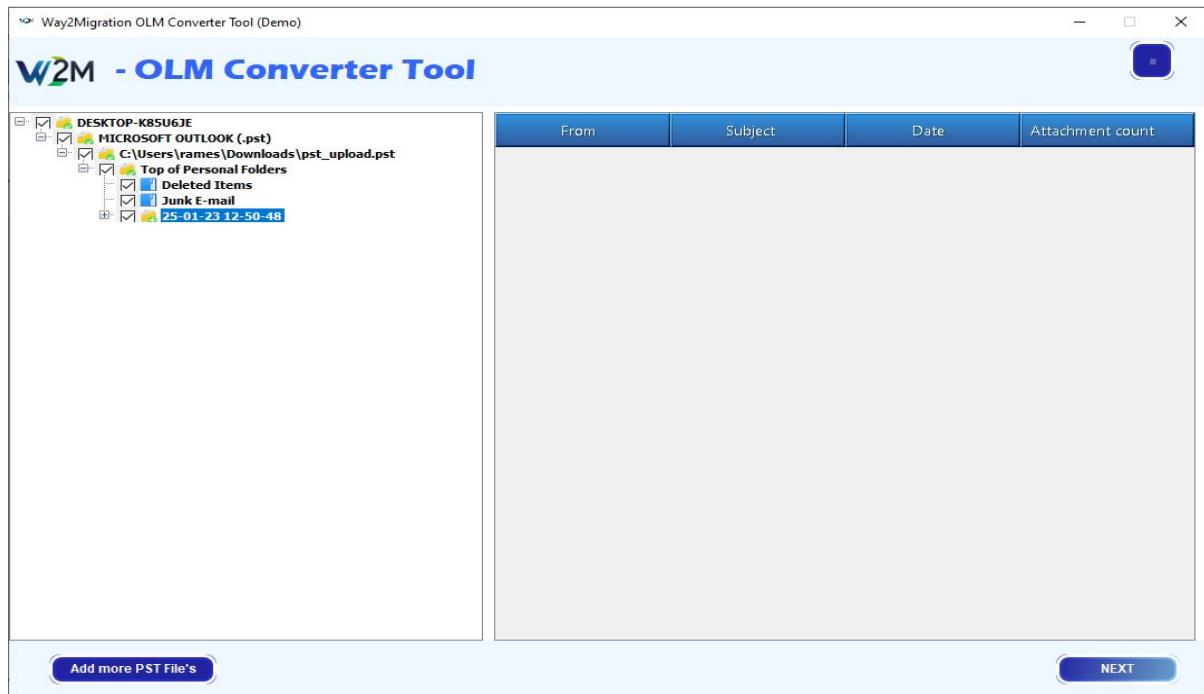
■ **Technical Note:** Loads and validates the PST file path and size.



■■ Step 3: Preview Mailbox Data

Preview mailbox folders and emails before conversion.

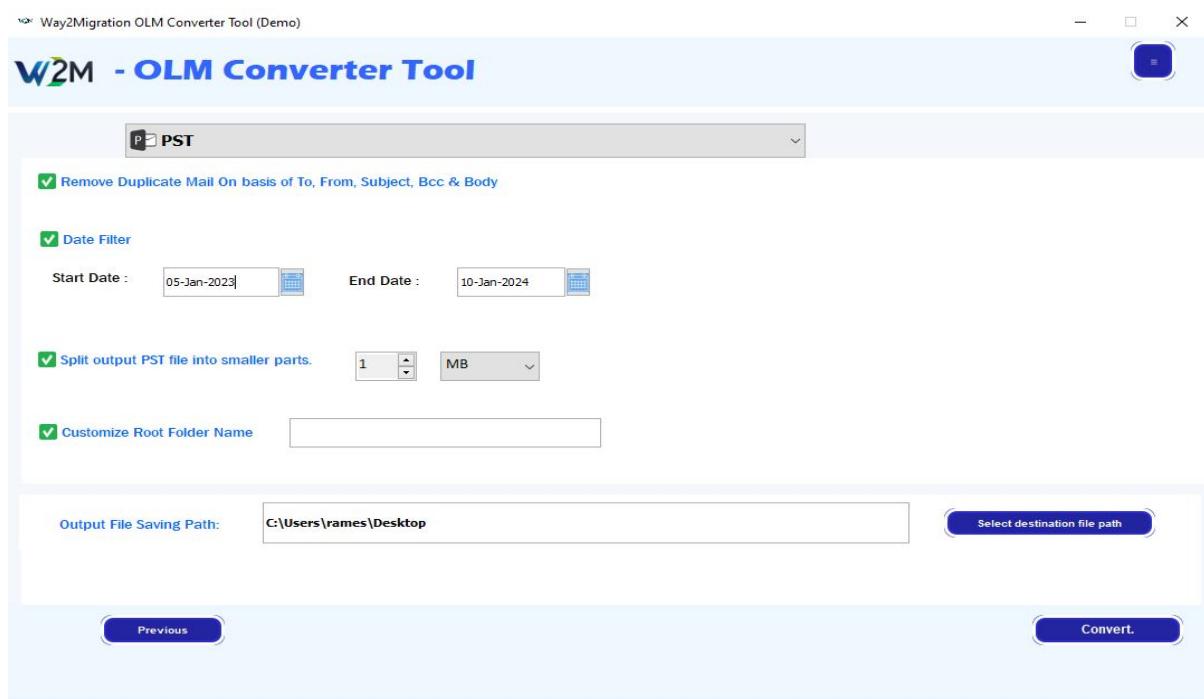
■ **Technical Note:** Displays mailbox hierarchy and message metadata for verification.



■■ Step 4: Select Export Options

Choose PST as the output format and apply filters if required.

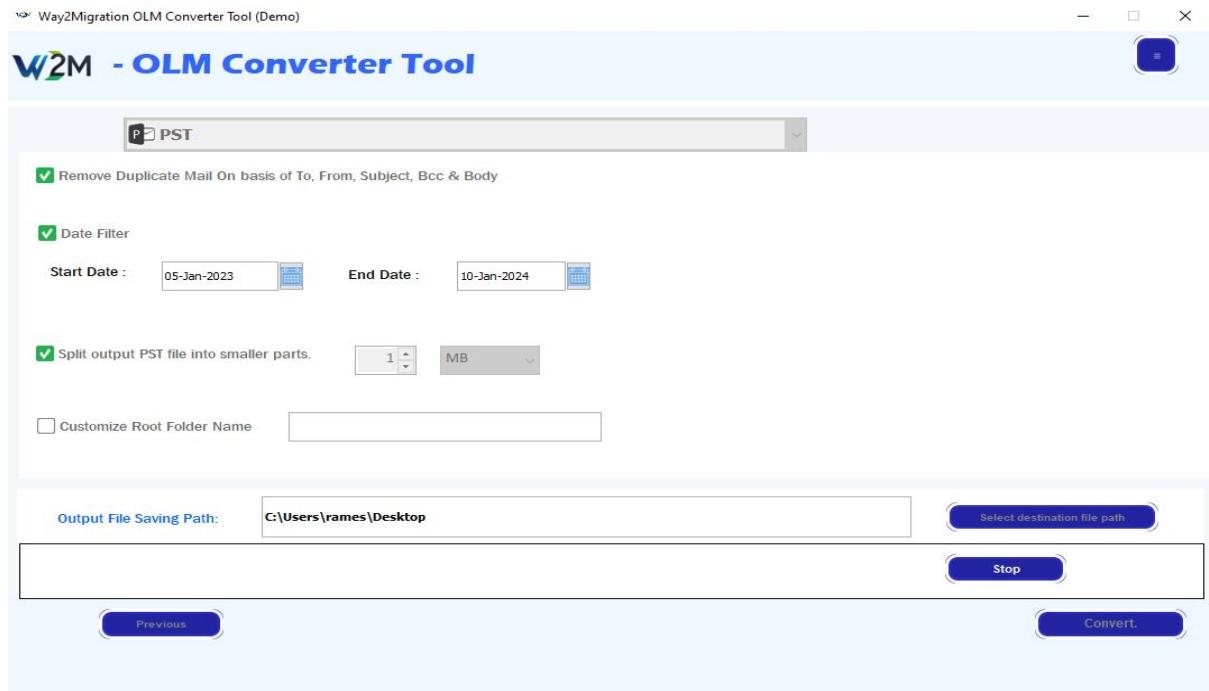
■ **Technical Note:** Configures export parameters and filtering rules.



■ Step 5: Select Destination Path

Select the folder where the converted PST file will be saved.

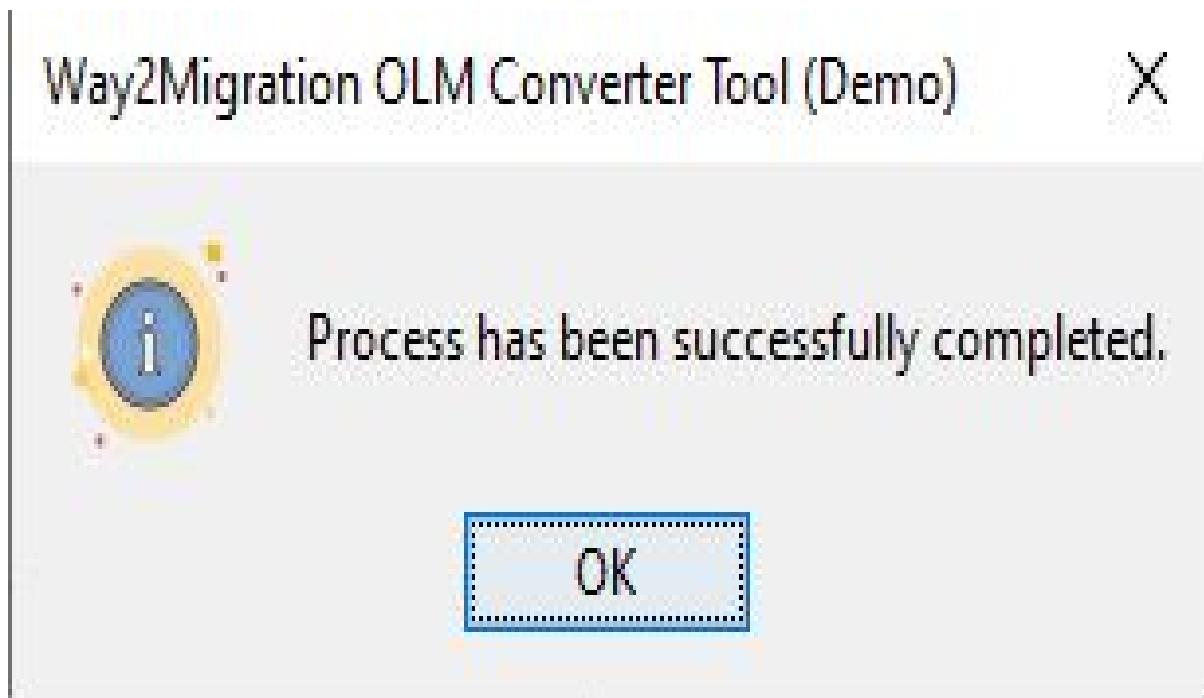
■ **Technical Note:** Defines the output directory for generated PST files.



■ Step 6: Start Conversion

Click Convert to begin the conversion process.

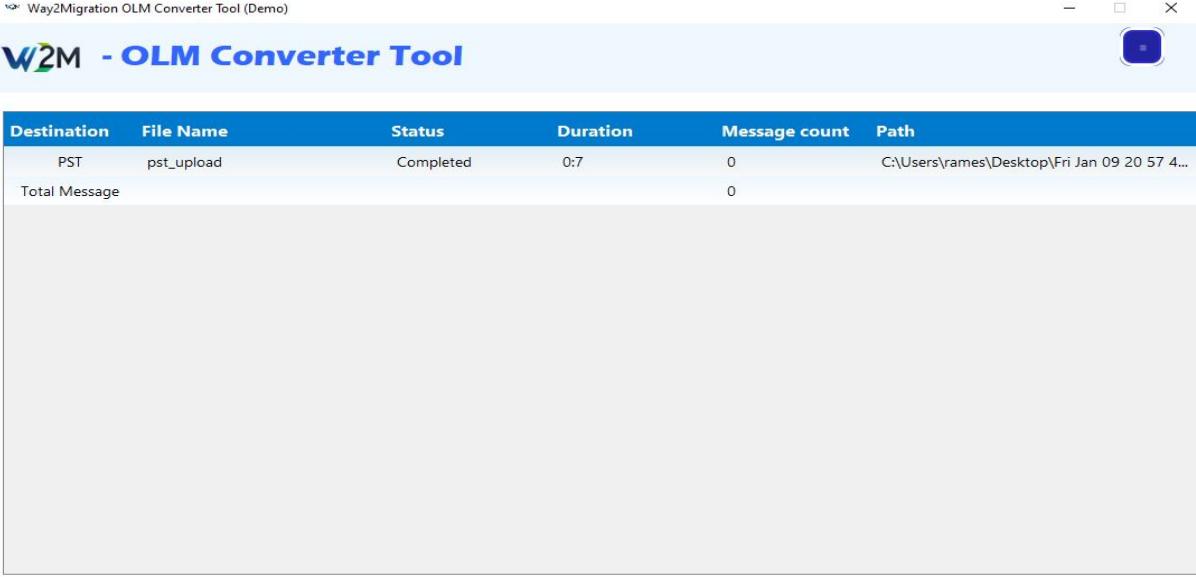
■ **Technical Note:** Executes the conversion engine using configured settings.



■ Step 7: Download Conversion Report

After conversion, click Download Report to save the detailed conversion summary on your system.

■ Technical Note: Generates and exports a conversion log including status, duration, message count, and output path.



The screenshot shows a software window titled "Way2Migration OLM Converter Tool (Demo)". The main content area is titled "W2M - OLM Converter Tool". Below this is a table with the following data:

| Destination | File Name | Status | Duration | Message count | Path |
|-----------------|------------|-----------|----------|---------------|--|
| PST | pst_upload | Completed | 0:7 | 0 | C:\Users\rames\Desktop\Fri Jan 09 20 57 4... |
| Total Message 0 | | | | | |

At the bottom of the window, there are two buttons: "Convert Again" and "Download Report".